

Host a Trivia Night

Plan

- Where are you going to hold your trivia night?
 - You could host it online or at a venue.
- Pick a date and a time for your trivia night.
- Who is going to be your Quiz Master/trivia host?
- What is going to be your prize?
 - Check out our guide on how to get donations and sponsors if you want to ask businesses for prize donations.
- How are you going to promote your trivia night?
 - You could promote it on social media or posters.
- Will there be a ticket cost?

Things to Consider

- Quiz Masters will most likely supply their own equipment including questions, PA systems, answer sheets and stationery.
 - This will allow you to focus on getting people through the door. A fee may be required, but this can be negotiated directly with the Quiz Master.
- Add a theme to the event and include prizes for best dressed individuals or teams. This is a great way to add a bit of colour and excitement to the night.
- When looking for prizes, decide what you can offer local businesses before asking them to donate a prize.
 - Consider something like a flyer on each of the tables, a display of signs on the night, acknowledgement when presenting prizes, or a logo on the Facebook event page.

What's the next step?

Once you have decided you want to host a trivia night, register your fundraising with us.

Our team will get in contact with you to provide a document that allows you to fundraise on behalf of Variety - The Children's Charity of Queensland. We can support you by:

- Proofing flyers or provide you with a template.
- Suppling you with signage, most will need to be collected and returned to the Variety office.
- We can supply you with certificates of appreciation to send to all businesses who have donated prizes.